



Upper Campus - 256-705-8000
237 Johns Rd., Huntsville, AL 35806

FORM NUMBER:
HR-001

Application for Employment

REVISION: 2

EFFECTIVE DATE: 17 Jan 2025

Lower Campus - 256-705-8300
375 Mount Zion Rd., Madison, AL 35757

Position(s) Applied For:

Date of Application:

PERSONAL DATA

Name (last, first, middle)

Street Address and/or Mailing Address

City

State

Zip

Telephone Number (including area code)

Email Address

Date you can start work

Salary Desired

Are you available to work:

Full Time

Part Time

POSITION INFORMATION

How Did You Learn About Us?

Advertisement

Friend

Walk-in

Website

Relative

Other

Are you a United States Citizen?

Proof of citizenship or immigration status will be required upon employment

Yes

No

Have you been convicted of a felony within the last 7 years?

(Convictions will not necessarily disqualify an applicant for employment.)

Yes

No

If yes, explain:

Have you ever filed an application with us before?

Yes

No

Have you ever been employed with us before?

Yes

No

QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training. Applicant is required to provide a copy of Diploma or Final Transcripts of all degrees held.

Name and Location of School

Major Courses

GPA

Degree

HONORS, AWARDS, OR PUBLICATIONS

REFERENCES Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.

Name

Address/City/State

Phone

Relationship

WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)

Job Title #1	Start Date (mo/yr)	End Date (mo/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

May we contact your present employer? Yes No N/A

Job Title #2	Start Date (mo/yr)	End Date (mo/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #3	Start Date (mo/yr)	End Date (mo/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #4	Start Date (mo/yr)	End Date (mo/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days, and applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

In the event of any false or misleading statements, the Employee may be held responsible for any damages incurred by the company as a result of such statements.

Do you agree with our Doctrinal Basis as found on the last page of this application? Yes No

Please briefly describe your relationship with Jesus Christ and how it impacts your life:

Applicant Signature

Date



WESTMINSTER CHRISTIAN ACADEMY

DOCTRINAL BASIS

The doctrinal basis of Westminster Christian Academy shall be that of the Biblical system commonly called “the Reformed Faith” as expressed in the Westminster Confession of Faith together with the Larger and Shorter Catechisms. In this light, we, in our education program, stand committed to the following:

1. That the Holy Spirit did inspire, guide, and move the writers of the Holy Scripture as to keep the original writings free from error.
2. That there is one God existing in three persons: Father, Son, and Holy Spirit, co-equal and co-eternal.
3. That man was created in the image of God, that he sinned and thereby incurred not only personal death, but also that spiritual death, which is separation from God; and that all human beings are born with a sinful nature and are sinners in thought, word, and deed.
4. That Jesus Christ was begotten by the Holy Spirit and born of the Virgin Mary and is true God and true man.
5. That the Lord Jesus died for our sins, according to the Scriptures, as our substitute to satisfy divine justice; and that all who believe in Him are justified on the ground of His shed blood and perfect life.
6. That on the third day after His crucifixion, our Lord Jesus Christ arose again from the dead with the same body in which He suffered and with which also He ascended into heaven, and there sits at the right hand of the Father making intercession for the saints.
7. That the Lord Jesus Christ showed His power and love by working mighty miracles. This working was not contrary to nature, but superior to it.
8. That the Lord Jesus Christ will in future history return bodily to this world.
9. That there shall be a future day of resurrection in which both the redeemed and reprobate shall be raised from the dead – the redeemed to enjoy the estate of eternal blessedness, and the reprobate to suffer the eternal torment of retribution.

Statement on Marriage, Gender and Sexuality (as defined in the Westminster Presbyterian Church foundational principles)

- We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders reflect the image and the nature of God (Gen. 1:26-27). Rejection of one's created gender is a rejection of both the image of God within that person and of God's authority to sovereignly determine a person's gender as creator.
- We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen. 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (I Cor. 6:18; 7:2-5; Heb. 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.
- We believe that any form of sexual immorality (including, but not limited to, adultery, fornication, polygamy, homosexual behavior, bisexual conduct, bestiality, incest, prostitution, and use of pornography) is sinful and offensive to God (Matt. 15:18-20; I Cor. 6:9-10).
- We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Act 3:19-21; Rom 10:9-10; I Cor. 6:9-11)
- We believe that every person must be afforded compassion, love, kindness, respect and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrine and practices of Westminster Presbyterian Church [or its ministries].

With regard to the education of our children, we hold the following to be true:

1. Parents are ultimately responsible for the education of their children, to bring them up in the Lord. Parents may delegate the execution of that responsibility to a school in order to accomplish the educational goals they have for their children.
2. All education should reveal God in His works of Creation and Providence.
3. Such consciousness of God in teaching is imperative to the proper intellectual and moral development of children.

Christian parents who enroll their students at Westminster are choosing a distinctly Christian environment in which to educate their children. New and continued enrollment at Westminster is contingent upon a commitment to Christian beliefs and practices as stated in this Doctrinal Basis. In the event that a family does not maintain these beliefs and practices, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.